

# *Summer Set Lake Property Owners Association*

## **FRONT GATE ACCESS POLICY**

Summer Set Lake utilizes multiple ways to access the community by property owners.

1. Gate Key Cards
2. Go Pass Window Stickers
3. Gate Access Codes

The Summer Set Lake Property Owner Association Board of Directors reserves the right to change any of these policies that govern the access processes.

- ***Property Owners who are not in good standing with Summer Set Lake Property Owners Association will not be allowed to purchase Gate Cards, Window Stickers or Gate Access Codes until in good standing.***
- ***Property Owners who are not in good standing with Summer Set Lake Property Owners Association are subject to have their Gate Cards, Window Stickers or Gate Access Codes deactivated until in good standing, per Summer Set Lake Property Lake Indentures.***
- ***Non-Property Owners will not be allowed to make any purchases of these accessibility tools.***

### **GATE CARDS**

- New property owners will receive one (1) complimentary card for each lot owned. This card will be issued at the time of the transfer of the property.
- Property Owners may purchase additional cards, up to a maximum total of four (4) cards, per lot.
- Gate Cards may be purchased via an email or phone call to the office, but they must be paid for in person at the office during normal business hours or via the portal. Cards must then be picked up during normal business hours at the office or by special request at the guard shack.
- Requests for additional cards, beyond four (4) cards, must be presented at a monthly POA Board meeting. If the Board grants the additional card/cards request, these cards must be purchased at the standard rate.
- Broken cards turned in to the office will be replaced at the standard rate.
- Summer Set Lake POA will issue free cards to the Jefferson County Sheriff's Office, De Soto Rural Fire Department, Valle Ambulance, US Post Service, UPS, FedEx, Ameren, AT&T, JeffCo Public Sewer District, OATS bus, Local school districts and any other organization designated by the Board.
- Upon sale of any property, the Board encourages the seller to furnish the buyer their card/cards. The office must be notified of such a transaction.
- Upon sale of any property, the office will deactivate the cards associated with the previous owners, unless notified that they are transferred to new owners.
- Standard rate for gate cards is \$10.00 per card. This is subject to change if the cost for Summer Set Lake POA to purchase does increase.

### ***GO PASS – WINDOW STICKER***

- Go Pass, Window Stickers consist of a windshield mounted electronic code system that will automatically open the gate as the vehicle pulls up at the gate entrance.
- Window Stickers must be purchase during normal business hours.
- There is no maximum quantity of window stickers that an owner may have, as long as the vehicle is registered to the property owner.
- Property Owners must provide proof of ownership of vehicle, such as current vehicle registration or title.
- Vehicle must be present for the sticker to be purchased.
- Security will install the window sticker. Office staff will install if Security is not available.
- Summer Set Lake POA will issue free window stickers to the Jefferson County Sheriff's Office, De Soto Rural Fire Department, Valle Ambulance, Local school districts and any other organization designated by the Board.
- Upon sale of any property, the office will deactivate the window stickers associated with the previous owners.
- Standard rate for Go Pass, Window Stickers is \$25.00 per sticker. This is subject to change if the cost for Summer Set Lake POA to purchase does increase.

### ***GATE ACCESS CODE***

- The Gate Access Code system allows Home Owners and their visitors to use a code to automatically open the gate.
- Only Summer Set Lake HOME OWNERS are eligible to purchase the Gate Access Codes. Lot owners are not eligible to purchase.
- Gate Access Codes must be purchased during normal business hours.
- Codes may be requested via email, but requestor must complete, sign and return agreement form.
- Payment must be made before code will be issued.
- 3 days notice must be given for all Codes issued.
- All codes will be issued by the office on a random basis. Specific codes cannot be requested.
- Requestors must enroll in the Yearly Access code to be eligible for the Event or Vendor Codes.
- Enrollees may request Event or Vendor codes at no additional cost.
- Event or Vendor Codes must have a termination date and will be deactivated on that date without notice.

- Vendor codes that are being used for construction purposes must have prior approval by the ACC Board.
- Vendor codes must include name of the Vendor.
- The requestor is responsible for any and all actions taken on behalf of their guests.
- The unauthorized use, publication, distribution, public display or any other misuse of a gate access code, as determined by Summer Set Lake Property Owners Association, will cause the code to be immediately deactivated.
- Summer Set Lake POA will issue free Gate Codes to the Jefferson County Sheriff's Office, De Soto Rural Fire Department, Valle Ambulance, Local school districts and any other organization designated by the Board.
- Upon sale of any property, the office will deactivate the Gate Access Codes associated with the previous owners.
- All Access Codes are subject to a yearly renewal as of October 15<sup>th</sup>. This will require the annual fee to be paid prior to October 30<sup>th</sup>. If renewal is not paid prior to this date, the code will be deactivated.
- Yearly fee for the Family Gate Access Code will be \$35.00. Summer Set Lake Property Owners Association Board of Directors reserves the right to modify this.